

Agenda  
LNHS Speech Booster Mtg.  
Tuesday, March 6, 2018 at 6:30pm

Attendees: Jenn Baese, Josi Hellier, John Bermel, Karen Buckley, Deb Brown, Tracy Loth, Pete Kingsriter, Michael Hjort, Chris Hjort, Michelle & Michael Weinstein, Kelly Shiefelbein, Paul & Nola Burski, Claudia Glinski, Mike Braasch, Tina Braasch

Action in **RED**. Key dates in **BLUE**.

1. Debrief on Tournament

- a. Concessions: Ran smooth, didn't have food left (sold some for cheap at end of day), would have been good to know that registration numbers were higher than planned (but it worked out this year), Kelly took notes on what to adjust for quantities + would be good to add gluten free entree choices, GREAT positive feedback for the kitchen staff Paulette (**Kelly to email the positive feedback to the office**)
- b. Judges lounge: ran out of pasta - not sure if its related to increased attendees, food prep was great with the help from a parent who works at a restaurant
- c. Volunteers: short on draw table volunteers but it worked to shift them around (maybe change how the instructions are listed or have "floater" sign-ups to solve this problem)
- d. School/Facilities: Exceptional year for keeping the rooms kept as they were & working with the custodial staff
- e. Sold 23 games and some stickers & Tshirts!

2. Word Play **March 15, 2018**

- a. Jenn working to get the event video taped. Posters up. Buttons ordered & will be sent to the teachers at Century.
- b. Claudia & Tracy will sell tickets.
- c. **Jenn to ask a coach to sell swag & Jenn to get a cash box for swag.**
- d. **Tina to buy refreshments to give.** Budget of \$200. **Jenn to ask coaches to help serve** (and parents). Consider answering questions about if buttons should be given free during budgeting conversations last year.
- e. **Program inclusions (Jenn):** April 24, 3-6pm Test Drive Fundraiser, Banquet Announcement

3. Update on Banquet

- a. Communication plan - **Karen to provide something to have printed in the program & something for someone to read.** Emails to parents and kids after spring break.

- b. Chart House **Sunday, April 29 at 4:30** social hour start time. Italian pasta. **Michael B to update the banquet info on the calendar.**
  - c. Budget for banquet is \$300 + some money that comes from the ticket costs (includes awards, candy bar, cake, paying for coaches). Dependent on the sponsor-a-coach (in any amount) part of the ticket. **Michael B to ask the Army National Guard contact for sponsorship.**
  - d. Senior gifts—Deb Brown (gift budget \$120)
4. Fundraising
- a. Test drive **Event April 24<sup>th</sup>**: Advertise at WordPlay, **John B to contact someone in the administration** (Todd Endersby with Track, or call Kim E)
  - b. Tournament: \$600 above budget on registration fees, \$500 above budget on concessions
  - c. National Guard Update: Going to ask for sponsorship for banquet expenses
  - d. Card game/swag/sticker sales: \$160 made (still need to make \$483). Going to ask for a table at the state tournament.
  - e. Follow up basketball tournament idea - decided to table this idea indefinitely based on info & interest.
5. Treasurers
- a. **Tracy to pick a day in April to add new names (Wendy & Tina) to TCF bank accounts.**
6. Open Board Positions/Transition of new Board
- a. Naomi interested in continuing as Volunteer Coordinator (based on her daughter's current team involvement), but we need another person to do this with her. Consider splitting duty to be tournament coordinator + other season event coordinator.
  - b. **Michael W & Claudia to meet with Tina & Erin** to transition accounts and talk through other learnings to make for a gradual, smooth transition.
  - c. **Fundraising Director** still open...
7. Misc/Open Forum
- a. School Board Meeting Next Tuesday, March 13, 8pm - 15minutes on the agenda. Jenn meeting with the captains to work on what to include.

Next Meeting: Monday, April 9  
Meeting Minutes Approved.